Georgia College and Career Academy
2019 Annual Report Form

1. INSTRUCTIONS

Pursuant to O.C.G.A. §20-2-326, College and Career Academies are defined as a specialized school established as a charter school or pursuant to a contract for a strategic waivers school system or charter system.

All Georgia College and Career Academies are required by Rule to submit an Annual Report to the Georgia Department of Education by November 1 of each year [State Board rule 160-5-1-.33 and 160-4-9-.04].

Your College and Career Academy's 2019 Annual Report requirement will be satisfied by completing this GCCA Annual Report Form and submitting this Form along with required attachments (see Table 1 below) via email no later than 12:00 Midnight on Friday, November 1, 2019 (see submission instructions below).

OUTLINE

Tab 1: Instructions

Tab 2: CCA Information

Tab 3: Partner Roles and Responsibilities

Tab 4. Innovations

Tab 6: Board Training

Tab 7: Academic Mission

1	REQUIRED ATTACHMENTS
2	You must submit up to five required items via a single email no later than Midnight, Friday, November 1, 2019 to satisfy your GCCA's annual report requirements as follows:
3	Attachment 1: This Annual Report Form with answers to all the required questions including all 2019-20 columns
4	Attachment 2: Signed and Notarized Governing Board Training Affidavit
5	Attachment 3: Signed and Notarized Annual Report Submission Affidavit
6	Attachment 4: Proof of 2019 Georgia non-profit status (if your GCCA was established by a three-party charter contract signed by GCCA local governing board)
7	Attachment 5: Audit Report (if applicable)

	TABLE 1 WHICH ATTACHMENTS IS YOUR GCCA REQUIRED TO SUBMIT?				
8					
9	**If your school is a…**	**Att. 1** **Annual Report**	**Att. 2** **Governing Board Training Affidavit**	**Att. 3** **Annual Report Submission Affidavit**	**Att. 4** **Proof of 2017 Georgia non-profit status**
10	**A.** <u>Conversion</u> **charter school** **+ Charter is NOT YET held by a Georgia non-profit AND** **+ School is INCLUDED in your local school system audit**	YES	YES	YES	NO
11	**B.** <u>Conversion</u> **charter school** **+ Charter is held by a Georgia non-profit AND** **+ School is INCLUDED in your local school system audit**	YES	YES	YES	YES
12	**C.** <u>Conversion</u> **charter school** **+ In your first year of operation AND** **+ Charter is held by a Georgia non-profit AND** **+ School is NOT included in local school system audit**	YES	YES	YES	YES
13	**D.** <u>Conversion</u> **charter school** **+ In your second or later year of operation AND** **+ Charter is held by a Georgia non-profit AND** **+ School is NOT included in local school system audit**	YES	YES	YES	YES
14	**E.** <u>Start-up</u> **charter school** **+ Charter is NOT YET held by a Georgia non-profit AND** **+ School is INCLUDED in your local school system audit**	YES	YES	YES	NO
15	**F.** <u>Start-up</u> **charter school** **+ Charter is held by a Georgia non-profit AND** **+ School is INCLUDED in your local school system audit**	YES	YES	YES	YES
16	**G.** <u>Start-up</u> **charter school** **+ In your first year of operation AND** **+ School is NOT included in local school system audit** **+ No Revenues or Expenditures in previous year**	YES	YES	YES	YES
17	**H.** <u>Start-up</u> **charter school** **+ In your first year of operation AND** **+ Your school had Revenues or Expenditures in the previous year**	YES	YES	YES	YES
18	**I.** <u>Start-up</u> **charter school** **+ In your second or later year of operation**	YES	YES	YES	YES
19	**J. Created by a charter system or SWSS contract**	YES	YES	YES	NO

20	**INSTRUCTIONS FOR SUBMITTING REQUIRED ATTACHMENTS**
21	**To properly submit <u>Attachment 1: Annual Report Form</u> you must perform the following steps.**

22	**STEP ONE**: Before you go any further, save this Excel spreadsheet on your computer. To do this:
23	Pull down the File menu from the upper left of your screen
24	Press "Save As"
25	Select "Desktop "or whatever location you chose on your computer
26	Enter "Your GCCA Name - Annual Report 2019" -- *but be sure to enter the actual name of your GCCA instead of "Your GCCA Name". Be sure to put your school name FIRST, as in the example.*
27	Press Save.
28	**STEP TWO**: Answer all the questions in Tabs 2-5 and applicable questions in Tabs 7-8.
29	*Be sure to Save your file frequently while you are working on it so that you don't lose any of your answers.*
30	**STEP THREE:** Once you have answered the questions, Save your file one last time.
31	**STEP FOUR:** Attach your completed file to an email addressed to kpritchard@doe.k12.ga.us along with the Attachments 2 & 3 -- and 4 & 5 if applicable) that you are required to submit *(see Table 1 above)* .
32	**STEP FIVE:** Enter Annual Report 2019 - Your GCCA Name as the Subject line of your cover email (be sure to replace "Your GCCA Name" with the actual name of your GCCA -- and be sure to put your GCCA name first in the title of your Attachment 1 file).
33	**STEP SIX**: Indicate in your cover email what files you have attached to your email.
34	**STEP SEVEN**: Please indicate in your cover email which group (A-H) your GCCA is in *(see Table 1 above).*
35	**STEP EIGHT:** Press Send.
36	**STEP NINE:** Check to be sure you receive an email within one business day from kpritchard@doe.k12.ga.us in which we confirm that we <u>received</u> your submission.
37	**STEP TEN:** Check to be sure that you receive a follow-up <u>email within **TEN** business days.</u>
38	Once we receive your initial submission, we will review it to see if you answered all required questions and submitted all required attachments.
39	We will then send you a follow-up email saying your submission was <u>complete</u> or that your submission is <u>rejected</u>.
40	If your submission is rejected, you will have to address the issues raised and then <u>resubmit</u> a completed Annual Report Form and attachments <u>before the November 1, 2019 deadline</u>.
41	<u>PLEASE NOTE</u>: Your legal obligation to submit your Annual Report is not met until you receive a follow-up email <u>confirming that your submission is complete</u>.
42	You should therefore not wait until November 1 to submit your Annual Report -- since you may have missed something and therefore would have no time to revise and resubmit your Annual Report Form and attachments.
43	**We strongly recommend that you start answering the questions IMMEDIATELY upon receipt of this file.**

44	**To properly submit <u>Attachment 2: Signed Governing Board Training Affidavit</u> you must perform the following steps.**
45	**STEP ONE**: Save the Affidavit on your computer. To do this:
46	Pull down the File menu from the upper left of your screen
47	Press "Save As"
48	Select "Desktop "or whatever location you chose on your computer
49	Enter "Your GCCA Name - Governing Board Training Affidavit 2019" -- *but be sure to enter the actual name of your GCCA instead of "Your GCCA Name", and put the GCCA name first*
50	Press Save.
51	**STEP TWO**: Fill out the name of your GCCA in the Affidavit
52	**STEP THREE:** Print the Affidavit
53	**STEP FOUR:** Have your governing board chair sign and the Affidavit in front of a notary public
54	**STEP FIVE:** Scan and save into a PDF file your signed "Your GCAA Name - Governing Board Training Affidavit 2019" -- but be sure to enter the actual name of your GCAA instead of "Your GCCA", and put the GCCA name first
55	**STEP SIX:** Attach your signed and notarized Governing Board Training Affidavit file to the email you are sending with your Annual Report Form.

56	**To properly submit <u>Attachment 3: Signed Annual Report Submission Affidavit</u> you must perform the following steps.**
57	<u>STEP ONE</u>: Save the Affidavit on your computer. To do this:
58	**Pull down the File menu from the upper left of your screen**
59	**Press "Save As"**
60	**Select "Desktop "or whatever location you chose on your computer**
61	**Enter "Your GCCA Name - Annual Report Submission Affidavit 2019" --** *but be sure to enter the actual name of your GCCA instead of "Your GCCA Name", and put the GCCA name first*
62	**Press Save.**
63	<u>STEP TWO</u>: Fill out the name of your GCCA in the Affidavit
64	<u>STEP THREE</u>: Print the Affidavit
65	<u>STEP FOUR</u>: Sign and have notarized the Affidavit
66	<u>STEP FIVE</u>: Scan and save your signed Annual Report Submission Affidavit with "Your GCCA Name - Annual Report Submission Affidavit 2019" -- but be sure to enter the actual name of your GCCA instead of "Your GCCA Name", and put the GCCA name first
67	<u>STEP SIX</u>: Attach your signed and notarized Annual Report Submission Affidavit file to the email you are sending with your Annual Report Form.

68	**To properly submit <u>Attachment 4: Proof of GEORGIA Non-Profit Status</u> you must perform the following steps.**
69	<u>STEP ONE</u>: Open an Internet browser window on your computer and go to https://ecorp.sos.ga.gov/BusinessSearch
70	<u>STEP TWO</u>: Type in your GCCA's legal name.
71	<u>STEP THREE</u>: Click on your school to bring up your most recent Annual Registration Form.
72	<u>STEP FOUR</u>: Save your Annual Registration Form as a PDF file.
73	<u>STEP FIVE</u>: Attach the PDF file you just saved in STEP FOUR to the email you are sending us with your Annual Report Form.

74	**To properly submit <u>Attachment 5: Audit Report</u> you must perform the following steps.**
75	**O.C.G.A. 20-2-2065(b)(7), the State Board of Education charter rules, and your charter contract require that you submit an independent Audit Report conducted by the State Auditor or a Georgia licensed CPA.**
76	**<u>NOTE</u>: The Audit Report must include the opinion of the auditor as regards the accuracy of your GCCA's accounting records, financial position, change in financial position, compliance with rules of various governing entities, including GAGAS (Generally Accepted Government Auditing Standards (the "Yellow Book") or, for those schools not yet converted to GAGAS, compliance with GAAP (Generally Accepted Accounting Principles). Charter Schools as defined by O.C.G.A. 20-2-2062 are public schools, therefore the Governmental Accounting Standards Board (GASB) Statements and Interpretations constitute GAAP.**
77	**If your GCCA's audit firm cannot complete your audit in time to submit it by November 1, 2019, then you must submit your GCCA's unaudited financial statements (Statement of Net Assets, Statement of Activities, and all Fund Financial Statements that have yet to be audited) by November 1, 2019 along with a letter from your auditor explaining why the deadline will not be met -- and then submit the Audit Report when it is completed.**
78	**If this applies to your GCCA please note that your GCCA's legal obligations are not met unless you BOTH submit the unaudited financial statements by November 1, 2019 AND then submit the Audit Report when it is completed.**
79	<u>STEP ONE</u>: Request that your Auditor present to you in a PDF file your FY 2018 Audit Report or (if your Audit will not be done by November 1) your FY 2018 unaudited financial statements with a letter explaining why the audit will not be done on time.
80	<u>STEP TWO</u>: Attach the PDF file(s) you received from your Auditor in STEP ONE *above* to the email you are sending us with your Annual Report Form

81	**Documents or Information you may need as you answer the questions in this Annual Report Form**
82	**Legal Documents/Governance Information**
83	• Your school's current charter contract or your district's charter system or SWSS contract
84	• Contact information for Chair of your GCCA's Governing Board
85	• Board meeting minutes for the 2018-19 school year
86	• Proof of non-profit status *(if required; see above)*
87	**Financial Documents**
88	• Statement of Net Assets
89	• Unaudited Financial Statements
90	• Contract agreements with service providers
91	• Lease agreement *(if GCCA has a lease)*
92	• Contact info for CFO and Auditor
93	• CFO's resume
94	**Academic Data**
95	• Progress toward your academic goals
96	• Significant accomplishments in the 2018-19 school year
97	**Personnel Information**
98	• Certification information
99	• Background check information
100	**Enrollment Information**
101	· Enrollment numbers for 2018-19 and 2019-20 school years
103	**General School Information**
104	• District and School Codes (accessible via https://portal.doe.k12.ga.us/login.aspx)
105	• CEO and Principal contact information
106	• Address(es) for GCCA campus(es)

107	**FILLING OUT THE REST OF THE 2019 ANNUAL REPORT FORM**
108	To fill out the rest of the 2019 Annual Report Form, please provide answers to each question beginning with Tab 2 and proceeding from tab to tab until you are done.
109	Instructions are provided throughout the Annual Report Form to clarify what is being requested and where you should place your answers.
110	Please note that if you are asked to type in an answer, the cell will expand to hold your entire answer.
111	If you need additional info about anything in the Annual Report Form, PLEASE SEND YOUR QUESTIONS VIA EMAIL (NO PHONE CALLS) TO **kpritchard@doe.k12.ga.us** and be sure to include your school name and the specific line number(s) about which you are asking. You will receive a reply within five business days.
112	**YOU MUST EMAIL YOUR QUESTIONS; WE ARE UNABLE TO ANSWER PHONE CALLS ABOUT THE ANNUAL REPORT FORM (since we receive 170 such forms from GCCAs, charter schools, and charter systems)**
	THANK YOU!

113	**You have reached the end of Tab 1: Instructions** **Please proceed to Tab 2: CCA Information and begin answering the questions there.**

Att. 5
Audit Report
NO
NO
NO
YES
NO
NO
NO
YES
YES
NO

Georgia College & Career Academies - 2019 Annual Report Form

2. CCA INFORMATION

This section gives you a chance to share with us basic information regarding your current charter contract (or your district's charter system or SWSS contract), the grades you serve, your enrollment, and operations information.

100	**CONTACT INFORMATION FOR THE PERSON WHO COMPLETED THIS ANNUAL REPORT FORM**	
101	**Tell us how best to reach you in case we have any questions about your survey answers**	**Put your contact information in this column**
102	Your name	Brooks Mewborn
103	Your title	Chief Executive Officer
104	Your direct phone number	1-706-376-5461
105	Your email address	bmewborn@hart.k12.ga.us

106	**LEADERSHIP INFORMATION**		**Put your contact information in this column**					
107	**CEO name (Please enter info for each campus)**		Brooks Mewborn					
108	Direct Phone Number		1-706-376-5461					
109	Email Address		bmewborn@hart.k12.ga.us					
110	Is this a new CEO for current school year?		No					
111	If new CEO this year, please list the former CEO's name							
112	**Principal name** *(Please enter info for each campus)*		Kevin Gaines					
113	Direct Phone Number		1-706-376-5461					
114	Email Address		kevin.gaines@hart.k12.ga.us					
115	Is this a new principal for current school year? (enter 1 for yes 0 for no)		No					
116	If new Principal this year, please list the former Principal's name							
117	**Superintendent name** *(Please enter info for superintendent of fiscally responsible system)*		Jaybez Floyd					
118	Direct Phone Number		1-706-376-5141					
119	Email Address		jay.floyd@hart.k12.ga.us					
120	**STAKEHOLDERS - Please list your...**							
121	Post-Secondary Partners		Athens Technical College	Athens Tech				
122			Emmanuel College	Emmanuel College				
123	Business, Industry, and Community Partners		RITZ, Fabritex, Haering, Royston LLC, Purina	RITZ, Fabritex, Haering, Royston LLC, Purina				

124	Business, Industry, and Community Partners	Hart Telephone, Pharma-Tech	Hart Telephone, Pharma-Tech					
125	**INDUSTRY CERTIFIED PROGRAMS**							
126								
	What industry certified programs do you offer?	N/A						
127								

112	**GRADES SERVED**	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
113	What grades are you serving?	9-12	9-12					

114	**ENROLLMENT**	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
115	How many students did you have, or do you expect to have, *enrolled* in your school?	952	1008					

116	**LOTTERY**							
117		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
118	**Number** of students enrolled using the statutory enrollment preference	0	0					

		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
119	**Number** of students that have a sibling of a student enrolled in the charter school.	45	47					
120	**Number** of students that have a sibling of a student enrolled in another local school designated in the charter contract	201	209					
121	**Number** of students whose parent or guardian is a member of the governing board of the charter school or is a full-time teacher, professional, or other employee at the charter school.	4	4					
122	**Number** of students matriculating from a local school designated in the charter contract	0	0					
123	**Number** of students who matriculate from a pre-kindergarten program which is associated with the school, including, but not limited to, programs which share common facilities or campuses with the school or programs which have established a partnership or cooperative efforts with the school.	0	0					
124	**Number** of lottery *participants* for each year in which you had a lottery							
125	**Number** of *open seats* available before the lottery							
126	**Number** of students who *accepted* the seat they won via the lottery							
127	**Number** of students on the *wait list* as of the first day of school							
128	**Did your school conduct a weighted lottery to fill any open seats?**	No	No					
129	**If yes, what weight was given for each category?**							
130	Economically disadvantaged							
131	Students with disabilities							
132	Migrant students							
133	Limited English proficient students							
134	Neglected or delinquent students							
135	Homeless students							
136	**How many seats were awarded to students in each weighted category?**							
137	Economically disadvantaged							
138	Students with disabilities							
139	Migrant students							
140	Limited English proficient students							
141	Neglected or delinquent students							
142	Homeless students							
143	**Did your school receive any out-of-district applications?**							
144	**Did you include out-of-district applicants in a lottery?**							
145	**If yes, enter the number of out-of-district lottery *participants* for each year in which you had a lottery**							
146	**If yes, enter the number of out-of-district students who *accepted* the seat they won via the lottery**							
147	**For which grades did you hold a lottery?**	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
148	K	0	0					
149	1	0	0					
150	2	0	0					
151	3	0	0					
152	4	0	0					

153		5	0	0					
154		6	0	0					
155		7	0	0					
156		8	0	0					
157		9	0	0					
158		10	0	0					
159		11	0	0					
160		12	0	0					

	SCHOOL SAFETY PLAN	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
161								
162	When did your school last revise its safety plan following your annual review of that plan? (MM/YYYY)	July-18	July-19					
163	When was your staff trained (as required in O.C.G.A. 20-2-1185), on emergency planning, mental health awareness, school threat assessment, and school security?	July-18	July-19					
164	When did you last conduct a school site safety self-assessment?	July-18	July-19					
165	When did your local emergency management agency last review your school safety plan? (MM/YYYY)	August-18	August-19					
164	When did GEMAHS (Georgia Emergency Management Agency Homeland Security) last review your school safety plan? (MM/YYYY)	February-18	February-18					

	SPENDING PRIORITIES	Enter percentages for each School Year						
165								
166	Please list the percentages your school expended in each category for each school year. The percentages must total 100%.	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
167	**Administration** (all non-instruction and non-facilities expenses)	15%	17%					
168	**Instruction** (including teacher and substitute payroll expenses; textbooks; classroom supplies; classroom computers and instructional software; field trips; instructional equipment; library/media center payroll expenses, equipment & supplies; student assessment; classroom furniture; PE equipment; art supplies; and contracted education professional & technical services)	60%	60%					
169	**Facilities** (including rent/lease/mortgage payments, grounds maintenance, maintenance & repair, utilities, fire safety & compliance, kitchen equipment, and security system)	25%	23%					
170	**MUST TOTAL 100%** Total *(Do Not Enter)*	100%	100%	0%	0%	0%	0%	0%

	CAMPUS INFORMATION	Enter MAIN CAMPUS information in this column	*Enter 2nd campus information in this column*	*Enter 3rd CAMPUS information in this column*	*Enter 4th campus information in this column*	*Enter 5th campus information in this column*
171						
172	**Name of campus** *(Please enter info for each campus)*	Hart College & Career Academy				
173	How many years has this campus been located in this facility?	2.5				
174	Does the school own or lease/rent this facility?	own				
175	If lease/rent, who is your landlord?					
176	If lease/rent, does your school have plans to purchase this or any other facility for this campus?					
177	If lease/rent, what is the whole dollar amount of the monthly mortgage or lease payment?					

	TRANSPORTATION	Answer Here
178		
179	Does your school provide student transportation?	yes
180	If YES…	
181	Is there any cost to the students?	no
182	If YES…	
183	What is the amount paid?	
184	Do all students pay the same amount?	

185	**If NO…**	
186	which students pay different amounts	
187	How many students have left your school because of the cost of transportation?	0
188	How many students have been unable to enroll because of the cost of transportation?	
189	Does your school provide **FOR** student transportation (i.e., provide public transportation access or an alternative)?	
190	**If YES…**	
191	Is there any cost to the students?	
192	**If YES…**	
193	What is the amount paid?	
194	Do all students pay the same amount?	

| 195 | **You have reached the end of Tab 2: School Information.** |
| 196 | **Please proceed to Tab 3: Partner Roles and Responsibilities and continue answering the questions there.** |

Georgia College & Career Academies - 2019 Annual Report Form

<table>
<tr><td colspan="2" style="background-color:red;color:white">3.Partners Roles and Responsibilities</td></tr>
</table>

This section provides you an opportunity to show the relationships your GCCA has established with its critical partners and how well your GCCA is doing at accomplishing the goals required to achieve Certification.	
If there is information in the matrix below, you either provided it in the most recent TCSG CCA Certification or charter renewal -- or your CCA entered it in last year's Annual Report. Please make any changes to reflect the current relationship with your straegic partners.	

197	As a reminder, the rows in the matrix below describe the decisions that are made by a College and Career Academy's strategic partners. A checkmark in a cell indicates the respective roles and responsibilities of each strategic partner.
198	Once you've ensured that checkmarks are in the appropriate places on each row, please highlight the row in green if your CCA accomplished the goal fully, highlight it in yellow if only partially accomplished, and highlight in red for no progress.
199	KEY: **Accomplished Fully** / **Partially** / **No Progress Made At**

200	Georgia College and Career Academy Partners Roles and Responsibilities Chart								
201		GCCA included within a charter system contract							
202	**Standard 1: Governance and Leadership** - Operates under shared governance and leadership that support the Academy's performance contract, maintain liaison with business and industry partners, and fully utilize flexibility to support student performance and school effectiveness.	GCCA Certification Standards and Assurances	GCCA Governing Board	GCCA Manage-ment	Local School District*	Local Technical College Partner	Other Higher Education Partner(s)	Business Partner(s)	Community Partner(s)

#	Description	Code							
203	Ensure the GCCA has a written mission statement that is focused on workforce development and student success and represents stakeholder needs as defined in the Performance Contract.	S1-A1	Green						
204	Comply with Performance Contract requirements, including tracking of annual performance goals, flexibility waiver utilization, governing board training (including any required LSGT training for GCCAs within a charter system), and (where applicable) fiscal management and administration, and credentials of the chief financial officer.	S1-A2	Yellow						
205	Ensure the majority of the GCCA's governing board members represent business and industry.	S1-A3	Green						
206	Implement a consistent process to ensure that its activities avoid conflicts of interests	S1-A4	Green						
207	Work in concert with applicable established school processes and procedures consistent with the Performance Contract	S1-A5	Green						
208	Adopt and change by-laws as needed to support the Performance Contract and to define processes required of the GCCA Board	S1-A6	Green						
209	Participate in annual training and take responsibility for governance, position development, and visionary focus and may have fiduciary responsibilities.	S1-A7	Green						
210	Support the autonomy of school leadership to carry out its responsibilities for meeting achievement and instructional goals without micro-managing	S1-A8	Green						
211	Encourage a culture of collaborative learning with business partners, CTAE, core academics, and postsecondary institutions by creating expectations and opportunities for collaboration with and across disciplines	S1-A9	Green						
212	Conduct on a regular basis an in-depth review of program expenditures to ensure effective use of resources and materials	S1-A10	Yellow						
213	Collaborate with postsecondary institutions to ensure that students receive college credits	S1-A11	Green						
214	Ensure the CEO has knowledge and training related to work force and economic development	S1-A12	Green						
215	Ensure the GCCA Roles and Responsibilities Chart reflects any Memoranda of Understanding (MOU) and other agreements among the GCCA, district, the local technical college partner, and other higher education, business, and community partners -- and that all partners fully execute their roles and fulfill their responsibilities	S1-A13	Green						
216	In the event that the parties disagree, the parties will pursue a resolution that considers that the district's BOE retains control and management over the GCCA while considering the spirit of the GCCA partnership. In the event that neither the GCCA governing board can resolve an issue, the final resolution will come from the District's BOE Chair and the resolution of the conflict will ensure that the mission of the GCCA is not compromised nor does it prevent any of the parties from operating according to legal obligations or the individual policies of any party	S1-A14	Green						
217	Select, evaluate, retain, transfer, promote, demote, and/or terminate the CEO	S1-A15	Green						
218	Select, evaluate, retain, transfer, promote, demote, and/or terminate principal, faculty and all other staff	S1-A16	Yellow						
219	Utilize flexibility, including the teacher certification waiver where needed, to provide the best instructors possible	S1-A17	Yellow						
220	Align budget priorities with the strategic integrated work force development operations plan, including personnel, curriculum, supply, equipment, maintenance, and operations costs	S1-A18	Green						

#	GCCA Certification Standards and Assurances	ID	GCCA Governing Board	GCCA Management	Local School District*	Local Technical College Partner	Other Higher Education Partner(s)	Business Partner(s)	Community Partner(s)
221	Establish compensation model including salary ranges, bonus or performance-based increases, supplements, and personal and professional leave, health, dental, disability, and other benefit plans offered (other than TRS, which is mandated)	S1-A19	green	green	green	green	green	green	green
222	**Personnel Decisions**								
223	Ensure the CEO is fully supported in the ongoing efforts at work force development	S1-A20	green						
224	Evaluate the principal (LKES), teachers (TKES) and all other staff	S1-A21	green						
225	Manage day-to-day human resources	S1-A22	green						
226	Manage HR processing, including employment contracts and benefits administration	S1-A23	green						
227	**Financial Decisions and Resource Allocation**								
228	Adopt a budget to fund the implementation of the strategic integrated work force development operations plan	S1-A24	yellow	yellow	yellow	yellow	yellow	yellow	yellow
229	Determine number and type of personnel positions budgeted, including qualifications, roles, and job descriptions	S1-A25	yellow	yellow	yellow	yellow	yellow	yellow	yellow
230	Exercise discretion over expenditure for all state and local funds and, as permissible, federal funds	S1-A26	green	green	green	green	green	green	green
231	Establish financial policies and standard operating procedures	S1-A27	green	green	green	green	green	green	green
232	Maintain a reserve fund	S1-A28	green	green	green	green	green	green	green
233	Ensure sound fiscal management and monitor budget implementation	S1-A29	green	green	green	green	green	green	green
234	Ensure GCCA receives all per-pupil and other funding to which it is entitled by agreement with the local district (its fiscal agent) and GCCA partners, including funds for payment of CEO; costs related to facility(y)(ies), equipment, and furnishings owned by the district for use by the GCCA, including for renovation, maintenance, equipment and furnishings; costs related to the internet connections and networking for the GCCA; and any other agreed upon continuing or one-time revenue	S1-A30	green	green	green	green	green	green	green
235	Hold the CEO accountable for implementing the strategic integrated work force development operations plan on schedule and within budget	S1-A31	yellow	yellow	yellow	yellow	yellow	yellow	yellow
236	**Operational Decisions**								
237	Provide input into school operations that is consistent with Strategic Integrated Work Force Development Operations Plan and performance contract goals, including adopting human resources policies, procedures, and handbooks	S1-A32	yellow	yellow	yellow	yellow	yellow	yellow	yellow
238	Establish school partnerships for CCA growth	S1-A33	yellow	yellow	yellow	yellow	yellow	yellow	yellow
239	Develop communications strategies, including stakeholder surveys, parent involvement, volunteer support	S1-A34	yellow	yellow	yellow	yellow	yellow	yellow	yellow
240	Manage transportation decisions, including authority to contract for transportation service	S1-A35	green	green	green	green	green	green	green
241	Manage the facility or facilities that are owned and operated by the school system for use of the GCCA	S1-A36	green	green	green	green	green	green	green
242	Maximize the use of the facility among all Academy partners	S1-A37	green	green	green	green	green	green	green
243			**GCCA included within a charter system contract**						
244	**Standard 2: Strategic Planning and Sustainability** - Maintains and communicates a purpose and direction that fully utilizes flexibility to support a commitment to high expectations for learning as well as shared values and beliefs about teaching and learning.	GCCA Certification Standards and Assurances	GCCA Governing Board	GCCA Management	Local School District*	Local Technical College Partner	Other Higher Education Partner(s)	Business Partner(s)	Community Partner(s)

#	Description	GCCA Certification Standards and Assurances	GCCA Governing Board	GCCA Management	Local School District*	Local Technical College Partner	Other Higher Education Partner(s)	Business Partner(s)	Community Partner(s)
245	Adopt a strategic plan that addresses specific interim and long-term goals, regularly reviews progress against its goals, identifies strategies to improve its results, and holds itself accountable for implementing improvement strategies and determining impact.	S2-A1	Green	Green	Green	Green	Green	Green	Green
246	Provide pathway options that meet employment needs of the region and state and take into account students' interests	S2-A2	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
247	Adopt policies, processes, and procedures to guide GCCA efforts to hire, place, and retain qualified professional and support staff	S2-A3	Green	Green	Green	Green	Green	Green	Green
248	Publicize programs addressing high priority career fields and encourage students to enroll in these programs	S2-A4	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
249	Monitor comprehensive information about student learning and conditions that support learning.	S2-A5	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
250	Regularly communicate student and school performance data to all stakeholders, including data on GCCA students vs. general population students	S2-A6	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
251	Implement a process to receive input from students to increase institutional effectiveness	S2-A7	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
252	Ensure the GCCA actively participates in the Georgia College and Career Academy Network (GCCAN)	S2-A8	Red	Red	Red	Red	Red	Red	Red
253	Create dual enrollment agreements and maximizes dual credit/articulated opportunities with post-secondary partners.	S2-A9	Green	Green	Green	Green	Green	Green	Green
254	Establish a process to ensure a high degree of collaboration between the GCCA governing board and the local board of education	S2-A10	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
255	Adopt and implement a marketing plan that is inclusive in its recruitment and retention of all students	S2-A11	Green	Green	Green	Green	Green	Green	Green

256	**Standard 3: Teaching and Assessing for Learning** - Ensure curriculum, instructional design, and assessment practices fully utilize flexibility to support and ensure teacher effectiveness and student learning	GCCA Certification Standards and Assurances	**GCCA included within a charter system contract**						
257			GCCA Governing Board	GCCA Management	Local School District*	Local Technical College Partner	Other Higher Education Partner(s)	Business Partner(s)	Community Partner(s)
258	Establish and maintain a culture with innovative practices that ensures students are college and career ready with coursework aligned to these expectations	S3-A1	Green	Green	Green	Green	Green	Green	Green
259	Instruct and evaluate students on work ethics and employability skills through its programs of study, including application of academic knowledge and skills, problem solving, work behavior, critical thinking, teamwork, communications, creativity and innovation, and awareness of the global marketplace	S3-A2	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
260	Use data that goes beyond standardized test scores to identify student learning needs	S3-A3	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
261	Encourage student participation in career and technical student organizations (CTSOs) and other professional organizations	S3-A4	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
262	Ensure the GCCA has evidence of its strong commitment to instructional practices that includes active student engagement, a focus on depth of understanding, and the application of knowledge and skills	S3-A5	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
263	Establish shared accountability for student learning between the school and all stakeholders	S3-A6	Green	Green	Green	Green	Green	Green	Green
264	Collaborate with stakeholders to improve teaching and learning	S3-A7	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
265	Ensure all professional growth opportunities are targeted to specific instructor needs	S3-A8	Green	Green	Green	Green	Green	Green	Green
266	Ensure high quality and rigorous course descriptions and course syllabi, aligned with TCSG and Career Pathways standards where applicable and with industry standards in all cases	S3-A9	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
267	Ensures access to support to address the physical, social, financial and emotional needs of students in the school	S3-A10	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow

#	GCCA Certification Standards and Assurances	Code	GCCA Governing Board	GCCA Management	Local School District*	Local Technical College Partner	Other Higher Education Partner(s)	Business Partner(s)	Community Partner(s)
268	Implement a process to provide career development planning for students	S3-A11	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
269	Ensure close coordination with students' home high schools, and with technical colleges to address other student needs such as counseling, assessment, referral, and educational planning	S3-A12	Green	Green	Green	Green	Green	Green	Green
270	Adopt and implement a plan to increase student enrollment and success in courses that offer dual and concurrent enrollment credits	S3-A13	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
271	Ensure all requirements for delivery of services for English Learner (EL), special education (SPED), gifted, and remedial programs are met	S3-A14	Green	Green	Green	Green	Green	Green	Green
272	Establish curriculum and activities that promote the success of students in the work force, including soft skills and employability skills	S3-A15	Green	Green	Green	Green	Green	Green	Green
273	Establish assessments to determine the success of the work force development provided by the Academy	S3-A16	Red	Red	Red	Red	Red	Red	Red
274	Establish methods for monitoring the implementation with fidelity of the work force development curriculum and activities	S3-A17	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
275	Select instructional delivery models, including Work Based Learning and online learning platforms (e.g., Georgia Virtual School)	S3-A18	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
276	Create and maintain a school culture that mirrors the culture of the work force in the community	S3-A19	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
277	Establish schools climate goals and manage plan to ensure goals are met	S3-A20	Green	Green	Green	Green	Green	Green	Green

278			GCCA included within a charter system contract						
279	**Standard 4: Economic and Work Force Development -** Develop Career Pathways, Dual Enrollment, and Post-Secondary Certifications which fully utilize flexibility to support an alignment to the economic and work force needs of the community and are driven and evaluated by its business partners.	**GCCA Certification Standards and Assurances**	GCCA Governing Board	GCCA Manage-ment	Local School District*	Local Technical College Partner	Other Higher Education Partner(s)	Business Partner(s)	Community Partner(s)
280	Involve community stakeholders in development of the GCCA. (The development of the GCCA is an on-going process.)	S4-A1	Green	Green	Green	Green	Green	Green	Green
281	Actively solicit community and stakeholder input	S4-A2	Green	Green	Green	Green	Green	Green	Green
282	Ensure stakeholders provide fund-raising support or	S4-A3	Green	Green	Green	Green	Green	Green	Green
283	Promote work-based learning activities and uses data to	S4-A4	Green	Green	Green	Green	Green	Green	Green
284	Collaborate with employers to develop work-based learning opportunities for students and GCCA faculty and staff	S4-A5	Green	Green	Green	Green	Green	Green	Green
285	Utilize data collected from business partners to assure appropriate technical, work ethic, and employability skills are embedded in the curriculum	S4-A6	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
286	Participate in economic development of the region and state to assure that a trained workforce is available	S4-A7	Green	Green	Green	Green	Green	Green	Green
287	The GCCA actively participates in economic development of the region and state to assure that a trained workforce is available	S4-A8	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
288	Ensure the GCCA attracts and welcomes visitors as a function of its role in economic development	S4-A9	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
289	Ensure the GCCA governing board and management collaborate to develop career pathways, dual enrollment, and postsecondary certifications which fully utilize flexibility to support an alignment to the economic and workforce needs of the community and are driven and evaluated by its business	S4-A10	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
290	Ensures that an industry presence is reflected throughout in all aspects of the GCCA	S4-A11	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
291	Select technology, instructional materials, and other resources aligned with community workforce development needs	S4-A12	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow

#	Description	Standards	GCCA Governing Board	GCCA Management	Local School District*	Local Technical College Partner	Other Higher Education Partner(s)	Business Partner(s)	Community Partner(s)
292	Ensure staff remains current in its ability to meet work force development needs through high quality professional development and externships	S4-A13	🟩		🟩		🟩	🟩	🟩
293	Recommend/Select curricula aligned to the Pathways , Dual Enrollment, and Post-Secondary Certifications, including any changes in curriculum as needed to improve student achievement, with the assistance of the school system to define community work force needs precisely, including connecting the GCCA with local businesses and assisting in the collection and analysis of jobs-related information that can be used in developing and/or refining the curriculum	S4-A14	🟨	🟨	🟨	🟨	🟨	🟨	🟨
294	Create and adopt a strategic integrated work force development operations plan (including performance goals and measures, and milestones and timelines) that will yield a high quality GCCA that manifests the vision and achieves the mission of the school, including a focus on preparing students to meet work force needs while integrating academics and advanced career/technical education programs in the school system	S4-A15	🟨	🟨	🟨	🟨	🟨	🟨	🟨
295	Ensure Pathways are aligned with dual enrollment and postsecondary options through post-secondary partners	S4-A16	🟨	🟨	🟨	🟨	🟨	🟨	🟨
296			**GCCA included within a charter system contract**						
297	**Standard 5: Performance Contract** The GCCA fully utilizes flexibility provided by a performance contract and can meet annual state academic accountability goals by fulfilling state and federal accountability requirements. Specifically, GCCAs must meet applicable state performance targets. Likewise, GCCAs must fully utilize flexibility to support meet innovations, fiscal, and governing board requirements established in its performance contract.	**GCCA Certification Standards and Assurances**	GCCA Governing Board	GCCA Management	Local School District*	Local Technical College Partner	Other Higher Education Partner(s)	Business Partner(s)	Community Partner(s)
298	Meets its State Performance Goals, including:		🟩	🟩	🟩	🟩	🟩	🟩	🟩

#	Description	Code							
299	· Increase in the percentage of students earning college credits via dual enrollment by **X%** by the end of its contract term.	S5.A1	🟩	🟩	🟩	🟩	🟩	🟩	🟩
300	· Increase in the number of students in work-based learning programs by **X%** during each year of its contract term.		🟨	🟨	🟨	🟨	🟨	🟨	🟨
301	· Graduation rate exceeds that of the district and/or state by **X%** during each year of its contract term after a baseline is established in Year 1 of the performance contract.		🟩	🟩	🟩	🟩	🟩	🟩	🟩
302	· Increase in the percentage of students who earn technical certificates by **X%** by the end of the contract term after a baseline is established in Year 1 of the performance contract.		🟩	🟩	🟩	🟩	🟩	🟩	🟩
303	· Increase in the percentage of students who are employed in a job directly related to technical certificates received or enrolled in post-secondary education within six months of graduation from high school by **X%** by the end of the contract term after a baseline is established in Year 1 of the performance contract		🟨	🟨	🟨	🟨	🟨	🟨	🟨
304	Ensure the GCCA implements the innovations outlined in its performance contract.	S5.A2	🟨	🟨	🟨	🟨	🟨	🟨	🟨
305	Ensure the GCCA maintains its fiscal integrity, as applicable, including:	S5.A3	🟩	🟩	🟩	🟩	🟩	🟩	🟩
306	· Working Capital Ratio (current assets divided by current liabilities) is at least 1.0		🟨	🟨	🟨	🟨	🟨	🟨	🟨
307	· Covers short term financial obligations		🟩	🟩	🟩	🟩	🟩	🟩	🟩
308	· Unrestricted cash days: unrestricted cash/ (total expenses/365) is at least 45 days and one-year trend is positive		🟨	🟨	🟨	🟨	🟨	🟨	🟨
309	· Maintains adequate cash on hand		🟥	🟥	🟥	🟥	🟥	🟥	🟥
310	· Enrollment variance: (actual FTE- projected FTE)/ projected FTE is no more than 8%		🟩	🟩	🟩	🟩	🟩	🟩	🟩
311	· Adequately predicts FTE to allow budgeting		🟩	🟩	🟩	🟩	🟩	🟩	🟩
312	· Does not default on its loans		🟩	🟩	🟩	🟩	🟩	🟩	🟩
313	· Efficiency Margin (Change in net assets/ total revenue) is above 0.0		🟩	🟩	🟩	🟩	🟩	🟩	🟩
314	· Debt to Asset Ratio: (Total liabilities/ total assets) is below 95%		🟩	🟩	🟩	🟩	🟩	🟩	🟩
315	· Presents no evidence of fraud		🟩	🟩	🟩	🟩	🟩	🟩	🟩
316	· Submits annual audit report on time, conducted by a third party, and in accordance with GAGAS		🟩	🟩	🟩	🟩	🟩	🟩	🟩
317	· Ensure the school meets all financial reporting guidelines including those related to grants		🟩	🟩	🟩	🟩	🟩	🟩	🟩
318	Ensure the GCCA implements governing board autonomy with integrity, which includes:	S5.A4	🟩	🟩	🟩	🟩	🟩	🟩	🟩
319	· Makes decisions at the school governing board level as indicated in the GCCA Partners Roles and Responsibilities Chart		🟩	🟩	🟩	🟩	🟩	🟩	🟩
320	· Utilizes the autonomy of the governing board as it is guaranteed by law regarding personnel decisions, financial decisions, curriculum and instruction, resource allocation, establishing and monitoring the achievement of school improvement goals and school operations.		🟩	🟩	🟩	🟩	🟩	🟩	🟩
321	· Governing board follows governance best practices, which are also incorporated into the school's written policies		🟩	🟩	🟩	🟩	🟩	🟩	🟩
322	· Complies with Governing Board Training Requirements		🟩	🟩	🟩	🟩	🟩	🟩	🟩
323	· Adhere to 0pen and Public Meetings and Records laws		🟩	🟩	🟩	🟩	🟩	🟩	🟩
324	· Ensure Governing Board Members and employees sign and comply with conflict of interest policies		🟩	🟩	🟩	🟩	🟩	🟩	🟩

325	Provide input into school operations that are consistent with its Strategic Workforce Development Operations plan and performance contract goals, including establishing human resources policies, procedures, and handbooks.	S5-A5							
326	Meets Beating the Odds and CCRPI accountability goals as applicable.	S5-A6							
327	Manage day-to-day human resources including HR processing, employment contracts, and benefits.	S5-A7							
328	Manage transportation decisions, including authority to contract for transportation service.	S5-A8							
329	Manages the facility or facilities that are owned and operated by the school system for use of the GCCA.	S5-A9							
330	Maximizes the use of the facility among all Academy partners.	S5-A10							
331	Establishes and maintains a school culture that mirrors the culture of the workforce in the community.	S5-A11							
332	Establishes school climate goals and ensures these goals are met.	S5-12							

The LBOE retains its constitutional authority

333	**You have reached the end of Tab 3: Partner Roles and Responsibilities** **Please proceed to Tab 4: Innovations and continue answering the questions there.**

Georgia College & Career Academies - 2019 Annual Report Form

4. INNOVATIONS

This section gives you a chance to share information on your College and Career Academy's Essential and Innovative Features.

Line #

Line #	INNOVATIONS		
334	**INNOVATIONS**		
335	**Instructions:** Presented below are the <u>Essential and Innovative Features included in your charter system contract</u>. In the columns to the right of each item, please indicate whether it has been <u>Fully</u>, <u>Mostly</u>, <u>Partially</u>, or <u>Not Yet</u> implemented and whether you needed to use any <u>waivers</u> to implement it.		

Line #	In the spaces below, is the list of the <u>Essential and Innovative Features included in your charter system contract</u>.	Indicate in this column whether each Innovation is <u>Fully</u>, <u>Mostly</u>, <u>Partially</u>, or <u>Not Yet</u> implemented.	Enter YES if you need to use any <u>waivers</u> to implement it
336			
337			
338	Pathways Counselor	Fully	
339	Community Education Program	Partially	
340	Teacher Externships	Not Yet	
341	PBL Professional Learning	Partially	
342			
343			
344			
345			
346			
347	**WHAT ADDITIONAL INNOVATIONS OR UNIQUE FEATURES DO YOU CURRENTLY OR PLAN TO IMPLEMENT?**		
348	College & Career Guidance Center	Partially	
349	Apprenticeships Paid by local industry	Partially	
350	Industry Signing for Apprenticeships	Mostly	
351	Field trips to educate students on pathway opportunities	Partially	
352			
353			
354			
355			
356	**Instructions: Please enter any additional Pathways your CCA has created, is creating, or plans to create.**	Indicate in this column whether each Innovation is <u>Fully</u>, <u>Mostly</u>, <u>Partially</u>, or <u>Not Yet</u> implemented.	Enter YES if you need to use any <u>waivers</u> to implement it
357			
358	Criminal Justice	Not Yet	No
359			
360			
361			
362			
363			
364			

Line #	
365	**You have reached the end of Tab 4: Innovations.**
366	**Please proceed now to Tab 5:Board Training and provide the information requested there.**

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This section provides you an opportunity to show your governing board members are receiving or plan to receive required board training. Please enter actual or expected informaiton for the current school year (2019-20) and update the data you entered for last year (2018-19) as needed given any changes that may occured during the past year.

The information for this section comes from your governing board roster and your meeting minutes.

	CHAIR OF THE GOVERNING BOARD	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
367								
368	Name of your Governing Board Chair	Dwayne Dye	Eric McAllister					
369	Direct Phone Number	371-7943	912-322-8383					
370	Email Address	IBA@hartcom.net	emcallister@tds.net					
371	If you had more than one Governing Board Chair last year, please enter:							
372	Name of earlier Governing Board Chair							
373	Direct Phone Number							
374	Email Address							

	GOVERNING BOARD MEMBERS AND MEETINGS	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
375								
376	How many voting members are on the Governing Board?	16	16					
377	How many meetings did the Governing Board have last year, and how many are scheduled for this year?	9	9					
378	How many Governing Board members typically attended board meetings last year?	85%						

		NAME	ORGANIZATIONAL AFFILIATION	TITLE AT THEIR ORGANIZATOIN	YEARS OF SERVICE ON THE GCCA GOVERNING BOARD
379					
380		Lee Adams	Fabritex	President	3
381		Wyndee McKinnon	HTC	CIO	3
382		Scott Hardigree	Gips Maunfacturing	President	3
383		Tammy Henson	RITZ	HR Manager	2
384		Eric McAllister	FunSpot Trampolines	HR Manager	1
385		Bobbie Busha	Bell South	Retired	2
386		Jennifer Fleming	Lake Foods	HR Manager	1
387		Jennifer Benson	ATC	VP	2
388	List the names and organizational affiliations of your governing board members along with their titles at their affiliated organizations -- and the date they first started serving on your GCCA governing board	Scott Fleming	Wakefield Farms	Manager	3
389		James Price	ATC	VP of Career Academies	1
390		Barry Jennings	Royston LLC	Plant Manager	2
391		Dustin Chambers	Haering	HR Manager	1
392		Rachel Miller	Nestle-Purina	HR Manager	1
393		Kevin Gaines	Hart County HS	Principal	3
394		Jay Floyd	Hart County Charter System	Superintendent	3
395		David Buddenbaum	Hart County Charter System	Asst. Superintendent	3
396					
397					
397					

398				

For **EXISTING GOVERNING BOARDS AND MEMBERS:** GCCA governing board members must participate in a minimum of five (5) hours of annual training

Governing Board Member Name	TCSG CCA Certification Standards, Community Workforce Development, and the role of the college and career academy and its partners (minimum of three hours)		Whole Board Governance Team Training (minimum two hours)-including CCA Cert. Std., Community Workforce Development, and the role of the CCA and its partners	
	# of Hours	Provider	# of Hours	Provider
Lee Adams	3	TCSG	2	Georgia Charter Schools Association (GCSA)
Wyndee McKinnon	3	TCSG	2	Georgia Charter Schools Association
Scott Hardigree	3	TCSG	2	Georgia Charter Schools Association
Tammy Henson	3	TCSG	2	Georgia Charter Schools Association
Eric McAllister	3	TCSG	2	Georgia Charter Schools Association
Bobbie Busha	3	TCSG	2	Georgia Charter Schools Association
Jennifer Fleming	3	TCSG	2	Georgia Charter Schools Association
Jennifer Benson	3	TCSG	2	Georgia Charter Schools Association
Scott Fleming	3	TCSG	2	Georgia Charter Schools Association
James Price	3	TCSG	2	Georgia Charter Schools Association
Barry Jennings	3	TCSG	2	Georgia Charter Schools Association
Dustin Chambers	3	TCSG	2	Georgia Charter Schools Association
Rachel Miller	3	TCSG	2	Georgia Charter Schools Association
Kevin Gaines	3	TCSG	2	Georgia Charter Schools Association
Jay Floyd	3	TCSG	2	Georgia Charter Schools Association
David Buddenbaum	3	TCSG	2	Georgia Charter Schools Association
	0	TCSG		
	0	TCSG		
	0	TCSG		
	0	TCSG		
	0	TCSG		
	0	TCSG		
		TCSG		

PAST YEAR (2018-19) Governing Board Training Report - FIRST-YEAR Board Members only

NEW GCCA governing board members (including past governing board members with a break in service of greater than one year) must participate in a minimum of seven (7) hours of training within their first year of service as governing board members.

Governing Board Member Name	Best practices, constitutional and statutory requirements, and applicable statutes, rules, and regulations (minimum of two hours)		TCSG CCA Certification Standards, Community Workforce Development, and the role of the college and career academy and its partners (minimum of three hours)		Whole Board Governance Team Training (minimum two hours)--includes CCA Cert. Std., Community Workforce Development, role of CCA and its partners	
	# of Hours	Provider	# of Hours	Provider	# of Hours	Provider
The previous HCCA BOD was kept in tact due to the				TCSG		TCSG
hiring of a new CEO to the HCCA to start the FY19 school				TCSG		TCSG
year.				TCSG		TCSG
				TCSG		TCSG
				TCSG		TCSG
				TCSG		TCSG
				TCSG		TCSG

436				**TCSG**		**TCSG**
437				**TCSG**		**TCSG**
438				**TCSG**		**TCSG**

439	**CURRENT YEAR (2019-20) Governing Board Training Plan -- All Board Members**
440	**Please provide the PROPOSED training plan for all governing board members for the 2019-20 school year.**

441	Governing Board Member Name	Best practices, constitutional and statutory requirements, and applicable statutes, rules, and regulations (minimum of two hours)		TCSG CCA Certification Standards, Community Workforce Development, and the role of the college and career academy and its partners (minimum of three hours)		Whole Board Governance Team Training (minimum two hours)	
442		# of Hours	Provider	# of Hours	Provider	# of Hours	Provider
443					**TCSG**		
444					**TCSG**		
445					**TCSG**		
446					**TCSG**		
447					**TCSG**		
448					**TCSG**		
449					**TCSG**		
450					**TCSG**		
451					**TCSG**		
452					**TCSG**		
453					**TCSG**		
454					**TCSG**		
455					**TCSG**		
456					**TCSG**		
457					**TCSG**		
458					**TCSG**		

459	**You have reached the end of Tab 5: Governance Accountability.**
460	**Please proceed to Tab 6: Academic Accountability and continue answering the questions there.**

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6. Academic Mission

This section provides you with an opportunity to show how your College and Career Academy does on the outcomes included in the academic performance measures sec

Please enter actual data from last school year (2018-19) and projected data for this school year (2019-20).

461	Academic Mission	2018-19	2019-2020	2020-21	2021-22	2022-23
462	Number of college credits earned via dual enrollment	234	268			
463	Number of students in work-based learning programs	38	50			
464	Number of employer sites participating in work-based learning programs	10	14			
465	Number of blocks of work-based learning successfully completed by students	65	86			
466	Number of students in work-based learning that is aligned with their pathway	30	35			
467	Number of apprenticeship students participating in dual enrollment	10	12			
468	Number of SB 2 (Post-Secondary Graduation Opportunity) students participating in work-based learning.					
469	Graduation rate, as measured for Perkins funding accountability	94.8	95.1			
470	Number of students who earn Technical Certificate or the number of students in Technical Certificate programs who earn more than one Technical Certificate	13	18			
471	Number of students who who are employed in a job directly related to Technical Certificates received, or who are enrolled in additional post-secondary education, or both, within six months of graduation from high school	4	7			

472	**You have reached the end of Tab 6: Academic Mission**
473	**You have now completed your Annual Report. Please return to Tab 1 for submission instructions.**
474	**Thank you!**